



CELLspace – Collectively Explorative Learning Labs
 2050 Bryant Street, San Francisco, CA 94110
 OFFICE (415)648-7562 FAX (415) 285-2809
 www.cellspace.org/events • events@cellspace.org

Today's Date:

CELL Events
 Use ONLY

EVENT PROPOSAL FORM (FOR EVENTS THURS-SUN)

PLEASE FAX OR RETURN THIS FORM TO THE CELLSPACE EVENTS DROP BOX

This is a: PERFORMANCE CELEBRATION FUNDRAISER OTHER: DANCE

Event Title: SPRING DANCE

Group: DREW SCHOOL Non-Profit? No Yes # _____

Address: 2901 CALIFORNIA ST. SF, CA 94115

Website: www.drewschool.org

Contact Name: Steve Chubon CADL# or other ID#* _____

Phone#: Day () 415 409-3739 Evening () same Email SteveChubon

*Please be aware that we will need to make a copy of your CA Drivers License or other approved identification if you are not a non profit organization or do not have a business license upon contract signing. © drewschool.org

DATE OF YOUR EVENT

CHOICE # 1) MARCH 4th 2011 2) _____ 3) _____ 4) _____

TIME OF YOUR EVENT*

Total hours needed (events begin to set up at 5pm, unless otherwise negotiated) 5 HOURS

When does your event start 8:00 and end 11:30

*This form is for Events at CELLSpace only (Thur. – Sun. starting at 5pm). For other rental needs, contact us.

DESCRIPTION OF EVENT Please describe event in space provided below:

SCHOOL DANCE

Number of people expected 120 (299 Max) Admission Price \$ 5

Approximate age range: 14-17 Serving alcohol?* YES NO

*CELLspace does not pull alcohol permits for events. You must speak with CELL Events first about the permitting process before final events contract signing: Events that serve alcohol are 21+ ONLY!

SPACE NEEDED

Main Space Gallery* Loft

*Gallery is available only if approved by the Gallery Cluster

TECH NEEDS* AND/OR IN-HOUSE EQUIPMENT

DO YOU NEED: STAGE (12' X 16') CHAIRS # _____ COUCHES # _____ TABLES # _____

*You must provide a tech person, and they must meet with CELL Events prior to your event. If not, CELL Events can provide a professional Tech A/V worker for \$25/hr

ART AND ENTERTAINMENT CELLspace books events that incorporate the arts. How does your event incorporate the arts? Please be specific.

DANCE IS AN IMPORTANT FORM OF ART.

COMMUNITY How does your event incorporate/benefit the community? Please be specific.

DANCES BUILD COMMUNITY & SPIRIT. They also aid in stress relief.

PAST EVENT HISTORY

Have you produced events before? YES NO This event? YES NO Number of past events 7

If yes, briefly describe your event production history; if no, please list relevant experience:

Have you produced events at CELLspace? YES NO 2 dances

REFERENCES

Please provide three professional references: (If you have produced events before, please provide references for your production history):

Name	Contact Info	Relationship
1. SAM Cuddeback	415-409-3739	HEAD of School
2. LINDA REEF	"	D.F.O
3. JON HERZENBERG	"	School Counselor

NOTES OR WITTY EPITAPHS:

CELLspace provides a safe and supportive public environment for the exploration of art, education, performance, and community building. Through cooperative relationships and multi-disciplinary programs, we encourage the celebration of intergenerational and cross-cultural collaborations.

Upon approval of this proposal, ANY publicity must be approved by the Events Cluster.